

Bookkeeping Pricing & Services

	Start-Up Bookkeeping	Chrome Bookkeeping	Gold Bookkeeping	Platinum Bookkeeping
	<i>Learn the ropes</i>	<i>The Monthly Goals</i>	<i>Together in Real Time</i>	<i>Growth Together</i>
Max Hours	3 Hours P/ Month	5 Hours P/Month	3 Hours P/Week	5 Hours P/Week
Base Price	\$300 P/Month	\$500 P/Month	\$900 P/Month	\$1,400 P/Month
One Time Set-up/Clean Up Charge	3 Month Pre-Payment. Start Date, date of signing.	2 Month Pre-Payment. Back Track up to 1 year of data	1 Month Pre-Payment. Back track upto 2 years of data	Pre-Payment 2 months or No Pre-payment with \$300 clean up fee. Back Track up to 5 years of data.
Set-Up Chart of Accounts	Included	Included	Included	Included
Entry of Transactions	Included	Included	Included	Included
Reconcile: Bank Accounts, Credit Cards, and Loans	Max of 4 accounts. \$20 Per Additional Accounts	Max of 4 accounts. \$20 Per Additional Accounts	Included	Included
Monthly Reports - Income Statement - Balance Sheet	Included	Included	Included	Included
Annual Reports - Income Statement, Balance Sheet, or Budget/Forecast	Income Statement and Balance Sheet	Income Statement and Balance Sheet	Income Statement, Balance Sheet and Annual Budget Planning	All 4 Annual Reports
Process and Manage Sales Tax	\$250 Per Quarter	\$250 Per Quarter	\$50 P/Month	Included
Process and Manage Payroll	\$150 Per Month Up to 3 employees	\$150 Per Month Up to 3 employees. \$20 Per Additional Employee	\$100 Per Month Up to 3 employees. \$20 Per Additional Employee	\$0 Per Month Upt to 10 employees. \$20 Per Additional Employee
Tax Return - Sel-Employed or Corporate Return	\$170 Self Employed Taxes	\$170 Self-Employed or \$300 Corporation Taxes	\$100 Self -Employed or \$200 Corporation	Included
Payment Terms	Due on the 10th of each month	Due on the 15th of each month	Due by End of Month. 3% Discount if Auto Paid	Due by End of Month. 10% Discount if Auto Paid each month
Access level to Bookkeeper	Email Only	Email only	Unlimited Email. 1 Hr Phone Call. 1 Hr rconference meeting	Unlimted Email. Unlimited Phone Calls. 4 Hours Annual Conference Meeting
Reports Due Date	By the End of Month	By the End of Month	By the 15th of the month	By the 10th of the month
Communication Response Time	5 business days	5 business days	2 business days	24 hour response
Out of Scope Rate	\$120 P/Hr	\$120 P/Hr	\$80 P/Hr	\$70 P/Hr
Archive Data	USB 5 Year	USB 5 Year. Cloud - 1 Year	USB 5 Year. Cloud - 5 Years	USB 10 Year. Cloud - 10 Years
Cancel Agreement	90 Day Notice	90 Day Notice	30 Day Notice	Anytime